



Federal Tax ID # 57-0314423

Contact Person: _____ member _____ non-member _____

Contact phone numbers: HOME _____ WORK _____ CELL _____

Email address of contact person: _____

User Group Name: _____

Address: _____ City: _____ State: _____

Requested Event date(s): _____

Requested Event time(s): _____

Maximum number of persons in a group shall not exceed 40, except for gym, fields and pavilion where maximum persons in group shall not exceed 120. The user group will provide an approximate head count to YMCA Program Director at least 5-business days prior to rental date. The full cost of facility rental and a signed Facility Rental Contract must be received at least 10-business days prior to time of event in order for event to be held.

The YMCA of Columbia and the above named User Group hereby agree to the use of the _____ branch of the YMCA of Columbia by the User group for the rental date(s) and time above in accordance with the following terms and conditions:

Rental Areas Available:	Indicate Choice
<u>Meeting Room</u> _____ Member rate: \$30/hour Non-member rate: \$50/hour	_____
<u>Gym</u> _____ Member rate: \$40/hour Non-member rate: \$60/hour	_____
<u>Aerobics Room</u> _____ Member rate: \$30/hour Non-member rate: \$50/hour	_____
<u>Outside Pavilion</u> _____ Member rate: \$20/hour Non-member rate: \$30/hour	_____
<u>Soccer Field</u> _____ Member rate: \$30/hour Non-member rate: \$45/hour	_____
<u>Tennis Courts</u> _____ Non-member rate: \$10/hour per court	_____

Deposits: Full cost of rental must be paid at time of request and payable to the YMCA of Columbia. In the event, the payments are received by the YMCA of Columbia beyond the date specified in this agreement; a late charge of 1% per day of the total due can be assessed. The YMCA reserves the right to bill the renter for any additional charges which may incur due to non-adherence with General Facility Rules that caused additional expenses to the YMCA after the rental and/or upon non-compliance with hours of requested.

General Facility Rules: User Group agrees to abide by all facility rules set forth which are incorporated herein by reference and agree that it is the User Group's responsibility to ensure that all User Group participants/visitors understand and abide by these rules. It is further understood that all persons not adhering to the rules will be required to leave the YMCA of Columbia immediately, without due recourse, and no refund will be given for the absence of such person(s).

- * The YMCA is a Christian organization – Christian principles regarding language and conduct are mandatory
- * Clean up, repairs, and damaged property, beyond normal wear, will be assess and charged to the responsible party
- * Do not tape anything to painted surfaces.
- * Pets are not allowed, except under special circumstances with prior approval of the YMCA Program Director or where required by law under ADA law Parking is permitted only in the parking lot and areas designated by the YMCA Staff
- * All vehicles, including motorized and pedal bikes, must remain in the parking lot
- * An adult, over 18 years of age, must accompany children under 15 years of age while on YMCA property
- * Children are not allowed to play on the exercise equipment or on the indoor track
- * Smoking is prohibited on the YMCA property
- * No alcoholic beverages, of any kind, or illegal drugs are allowed on the YMCA property
- * No hunting, firearms, or fireworks are allowed at any time on the YMCA property
- * Swimming is permitted with prior arrangements and ONLY when YMCA lifeguards are on duty (a fee is charge for pool access). Violation of this rule may lead to immediate cancellation of the event and removal of the User Group from the YMCA of Columbia. Rules posted in the swimming area must be adhered to and the YMCA lifeguards have full authority to regulate use and all User Group participants/visitors must be obeyed
- * Campfires are allowed only in designated areas and with prior permission from the YMCA Program Director
- * The YMCA reserves the right to rent facilities to several small groups on the same day

Unavoidable Circumstances: It is understood that the YMCA of Columbia will be excused from performance during times when the YMCA of Columbia is prevented from performing the terms of this contract due to acts of God, fire, strikes, picketing, loss of facilities, inability to obtain supplies and other unavoidable circumstances. If such circumstances result in the facility being unusable by the User Group, the YMCA of Columbia will return any deposits, fees, or payments which have been paid by the User

Group. In the event, however, that the User Group has had a portion of its contracted term, the User Group shall be responsible to pay for the portion of the facility term used.

Cancellations: Rental cancellations received four weeks or more from the rental date will received a full refund. Rental cancellations received within two weeks of the rental date will receive a 50% refund. No other refunds will be given.

Governing Law: This agreement shall be construed according to the laws of the State of South Carolina and the venue shall be vesting in the Counties of Richland, Lexington, or Orangeburg as the location of premises of the YMCA of Columbia.

Group Participant / Visitor List: The YMCA of Columbia, at its discretion, have the User Group must provide a list of all User Group participants/visitors five (5) business days prior to rental date. The list must contain the name and age of all group participants/visitors; additions and deletions must be reported as they occur.

Insurance: User Group will name the YMCA of Columbia as an additional insured on the User Group's liability policy for the dates of rentals. A certificate of insurance should be remitted with Facility Rental Agreement at least two weeks prior to the rental date. Or the YMCA of Columbia, at its discretion, will require a Group Release & Waiver of Liability and Indemnity Agreement shall be sign by individual attendees.

Liability: The User Group agrees to take full responsibility for the safety of its participants /visitors and to hold the YMCA of Columbia harmless and free from any and all liability of damages and injuries to its participants / visitors. User Group further understands that the YMCA of Columbia will not transport participants / visitors of the User Group for medical emergencies or attention and is not responsible for the loss or damage of personal belongings.

Non-Discrimination: YMCA of Columbia agree not to discriminate on the basis of sex, race, religion, or national origin among User Groups or User Group participants / visitors concerning the use of the its premises.

The parties therefore, having fully read and understood this agreement execute the same with the understanding that it shall become valid and binding upon the tender of the non-refundable deposit and the signature of each party. Agreement must be received and binded at least 10-business days prior to rental date.

User Group Representative Signature: _____ Date: _____

User Group Representative Printed Name: _____

YMCA Representative Signature and Printed Name: _____